

Minutes for 1999 Staff-Student Consultative Committee Meeting No.1

Date: Thursday, February 4, 1999

Time: 5:00 p.m.

Place: Seminar Room 522, Physics Building

Present:

- [Mr. Terry Boyce](#) (Staff Representative & Chairman)
- [Dr. Chau Hoi-fung](#) (Staff Representative)
- [Dr. J. Wang](#) (Staff Representative)
- [Dr. Wang Zidan](#) (Staff Representative)
- Mr. Nigel Chan Chun-pong (1st Year Representative)
- Ms. Mavise Lo (2nd Year Representative)
- Ms. Catherine Chan Ho-yuet (3rd Year Representative)
- Mr. Yan Koon Kiu (Acting Postgraduate Representative & Secretary)

Agenda Items

1. Confirmation of the previous minutes

The minutes of the previous meeting ([98/09](#)) were confirmed as correct.

2. Matters arising from the previous minutes

There were no matters arising from the previous minutes.

3. Comments from student and staff representatives

i. Comments from the first year representative

Mr. Chan commented that the teaching speed and the talking speed in Course 1301 Modern Physics are too fast. Mr. Boyce agreed to speak slower.

ii. Comments from the second year representative

There were no comments from the second year representative.

iii. Comments from the third year representative

Ms. Chan suggested to arrange a new classroom for Course 25777 Solid State Devices as the size of the room was too small. Mr. Boyce agreed to look into the matter. He suggested, however, that whenever such a situation occurs, students should discuss the problem directly with the course coordinator who can, if necessary, request for a change of room with the university administration.

iv. Comments from the postgraduate representative

There were no comments from the postgraduate representative.

v. **Comments from staff representatives**

Mr.Boyce reminded students eating and drinking are not allowed in Room 522.

Dr. Wang advised students that most minor problems are more effectively dealt with if they are brought directly to the attention of the course teachers.

4. **Date of next meeting**

It was agreed to hold the next meeting on Thursday, March 11th at 5:00 p.m.

The meeting was adjourned at 5:30 p.m.

Mr. T. C. Boyce
Chairman

March 1, 1999