

Minutes of Staff-Student Consultative Committee Meeting No. 03/03

Date: Wednesday, November 12, 2003

Time: 3:15 p.m.

Place: Physics Department Library, 518A Chong Yuet Ming Physics Building

Present:

Terry Boyce (Staff Representative & Chairman)
Ren Wei (Postgraduate Representative & Secretary)
Martin Mak Ka Fai (2nd Year Representative)
Christopher Poon (Physics Society representative)
Shen Shun Qing (Staff Representative)
Xie Mao Hai (Staff Representative)

Apologies

S. Fung (Staff Representative)
Francis Ling Chi Chung (Staff Representative)

Absent

Cheung Shuk Yin, May (1st Year Representative)
Wong Tak Ching (3rd Year Representative)

1. Confirmation of previous minutes

The previous minutes were confirmed as correct.

2. Matters arising from previous minutes

There were no matters arising from the previous minutes.

3. Comments from student and staff representatives

i. Comments from the first-year representative

There were no comments from the first-year representative.

ii. Comments from the second-year representative

There were no comments from the second-year representative.

iii. Comments from the third-year representative

The third-year representative was absent from the meeting.

iv. Comments from the postgraduate representative

The postgraduate representative raised the following issues, which were subsequently discussed at a staff meeting on November 14 (see comments in green):

- a. The postgraduate representative asked if the Physics Department homepage could have a link to a web page providing seminar information, particularly notes and presentations from speakers.
[It was agreed that wherever possible, and with the permission of speakers, information on seminars will be included in the Physics Department homepage.]
- b. The postgraduate representative reported that postgraduate students would like the Physics Department to offer advanced physics courses relevant to their areas of research and which meet the requirement of the graduate school.
[It was agreed that such courses are desirable but perhaps wasteful in terms of the manpower required and the number of students served. C.C. Ling agreed to conduct a survey to ascertain more accurately the postgraduate needs in terms of advanced physics courses.]

iv. Comments from the Physics Society representative

- a. The Physics Society representative reported that the Physics Society room (CYM 207) was still being kept locked as the Physics Department had not provided them with cable locks as promised.
[It was agreed that T. Boyce should contact laboratory technician K.H. Yip and ask him to provide locking cables for the computer and printer in Room CYM 207.]

v. Comments from the staff representatives

There were no comments from the staff representatives.

4. Any other business

There was no other business.

5. Date of next meeting

It was agreed that the next meeting of the Staff-Student Consultative Committee will be held in the same week as the next staff meeting (which will be in January, 2004).

The meeting was adjourned at 3:40 p.m.

Terry Boyce
Chairman

November 25, 2003