

Minutes of Staff-Student Consultative Committee Meeting No. 02/02

Date: Wednesday March 20, 2002

Time: 4:30 p.m.

Place: Physics Department Library, 518A Chong Yuet Ming Physics Building

Present:

Terry Boyce (Staff Representative & Chairman)
Francis Ling Chi Chung (Staff Representative)
Andy Leung Hoi Cheung (2nd Year Representative)
Ma Pui Wai (Acting 3rd Year Representative)
Simon Hui I Pui (Postgraduate Representative & Secretary)

Apologies:

Xie Mao Hai (Staff Representative)
Wang Jian (Staff Representative)
Alexis Chan King Wa (1st Year Representative)

1. Confirmation of previous minutes

The previous minutes (02/01) were confirmed as correct.

2. Matters arising from previous minutes

There were no matters arising from the previous minutes.

3. Comments from student and staff representatives

i. Comments from the first-year representative

There were no comments from the first-year representative.

ii. Comments from the second-year representative

The second-year representative pointed out that the lecture notes provided for PHYS2321 Introductory Electromagnetism had many errors, however the course coordinator and tutor have now corrected them and thus solved the problem.

The second-year representative pointed out that contrary to the agreement at the last staff meeting, only 7 of the 24 PCs in the Central Computer Terminal Room are installed with the Chinese Windows operating system. Mr. Boyce agreed to investigate

the situation and said that he would try to ensure that about 50 % of the PCs are installed with the Chinese Windows operating systems.

iii. Comments from the third-year representative

The third-year representative requested staff representatives to clarify the number of postgraduate students to be admitted in the academic year 2002-2003. Dr. Ling and Mr. Boyce replied that the quota this year was about 27.

The third-year representative asked that when the new Central Computer Terminal Room will open. Dr. Ling pointed out that the Department is waiting for a response from the Estates Office.

iv. Comments from the postgraduate representative

There were no comments from the postgraduate representative.

v. Comments from the staff representatives

There were no comments from the staff representatives.

4. Any other business

There was no other business.

5. Date of next meeting

It was agreed that the next meeting of the Staff-Student Consultative Committee will be held at 4:00 p.m. on the Wednesday prior to the next staff meeting.

The meeting was adjourned at 4:45 p.m.

Terry Boyce
Chairman

March 06 , 2002